- Download PGPTool from here: https://pgptool.github.io/
- You need Java for it to work. In case you don't have Java installed, you can download it here: https://www.java.com/es/download/win10.jsp
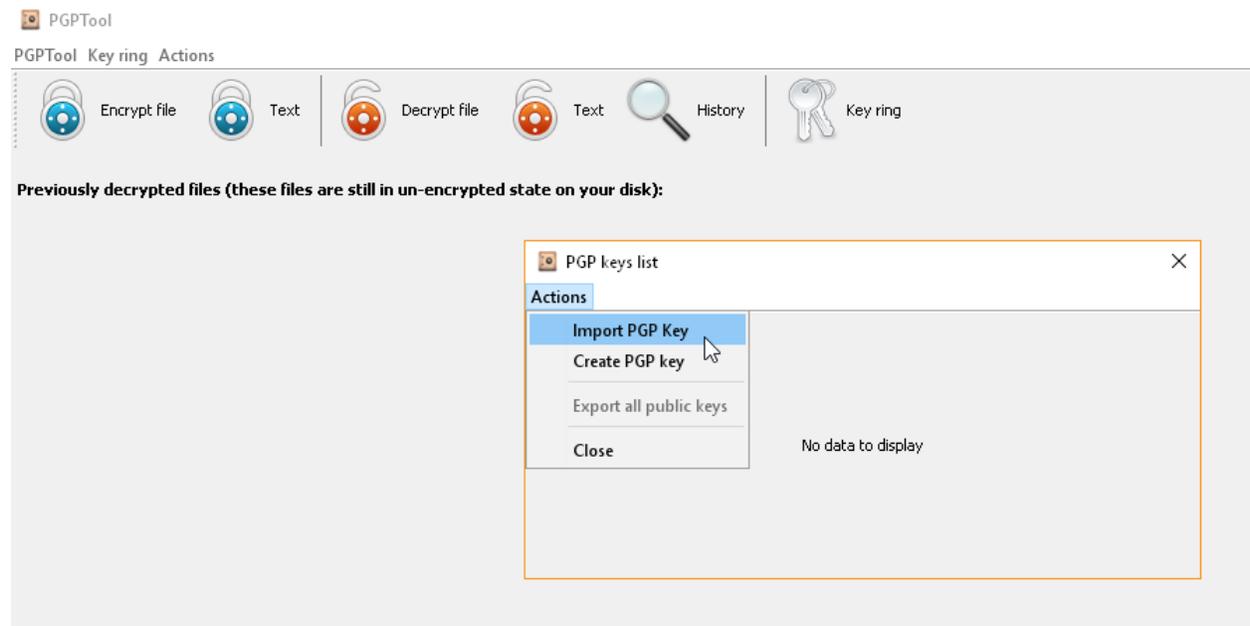
Set up keys

If you already have the private and public keys
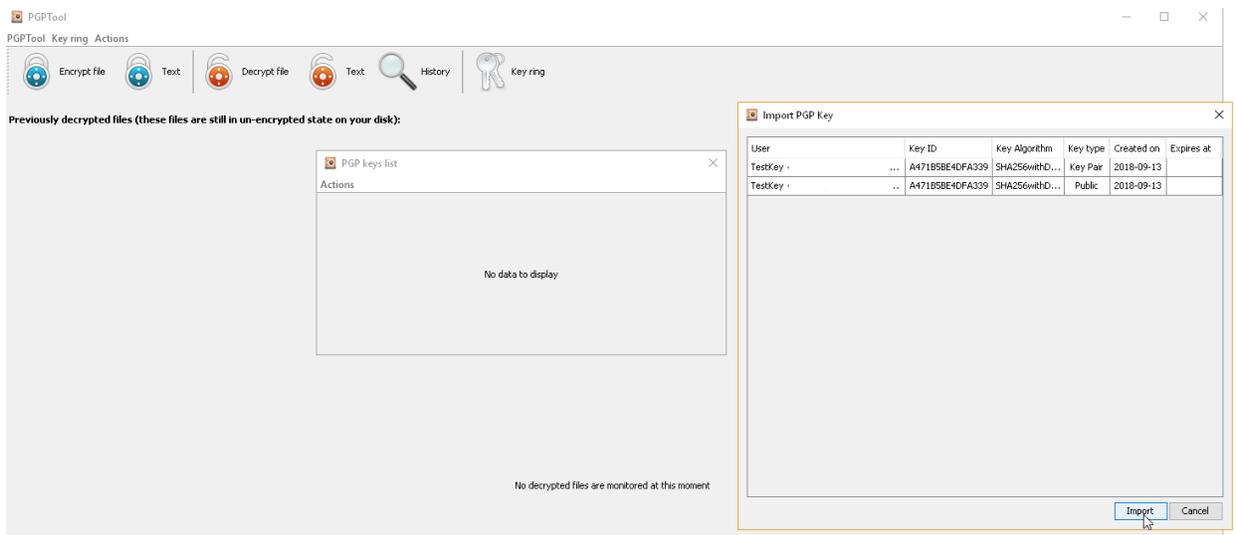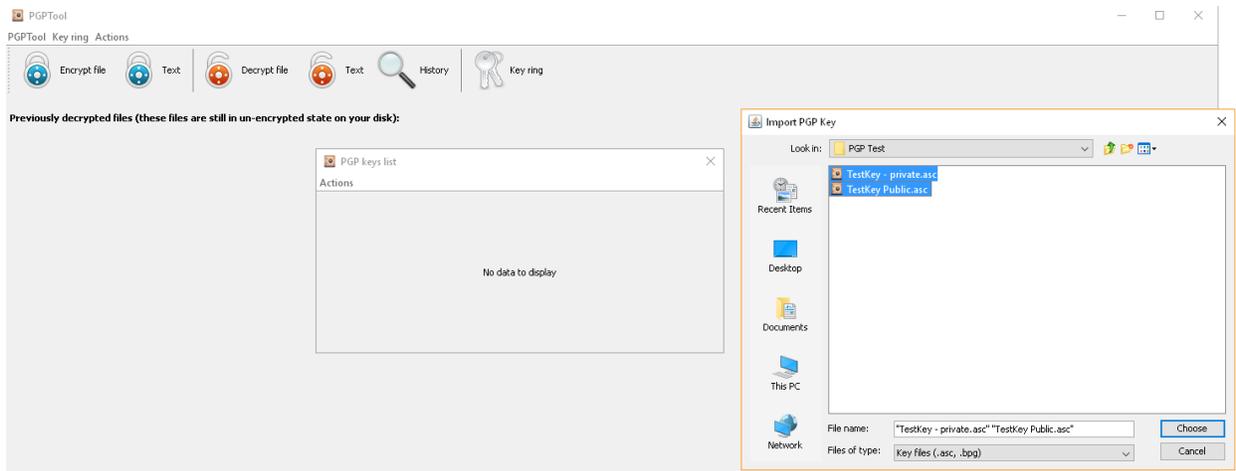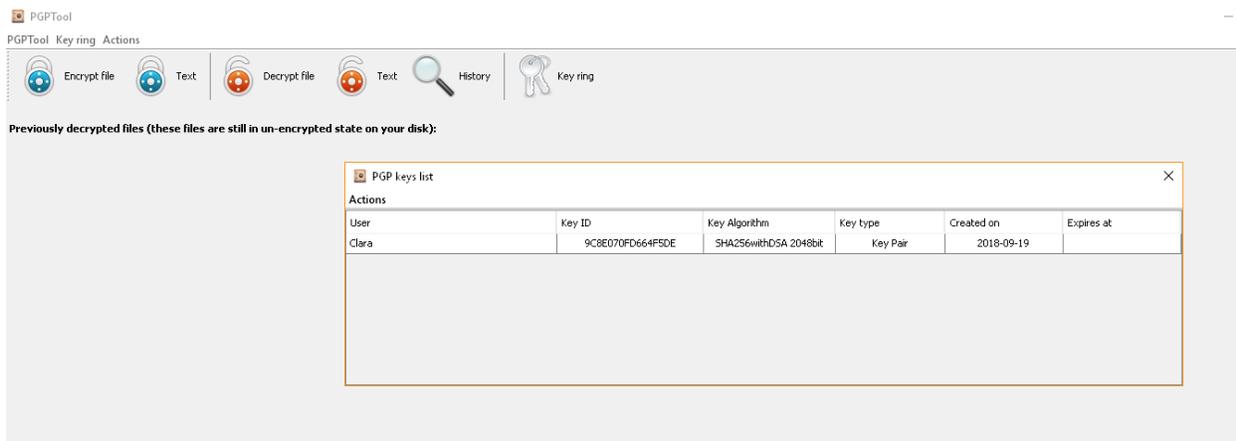
1) Open PGPTool
2) Click on **Key ring**

3) Click on **Actions**

4) Click on **Import PGP key**

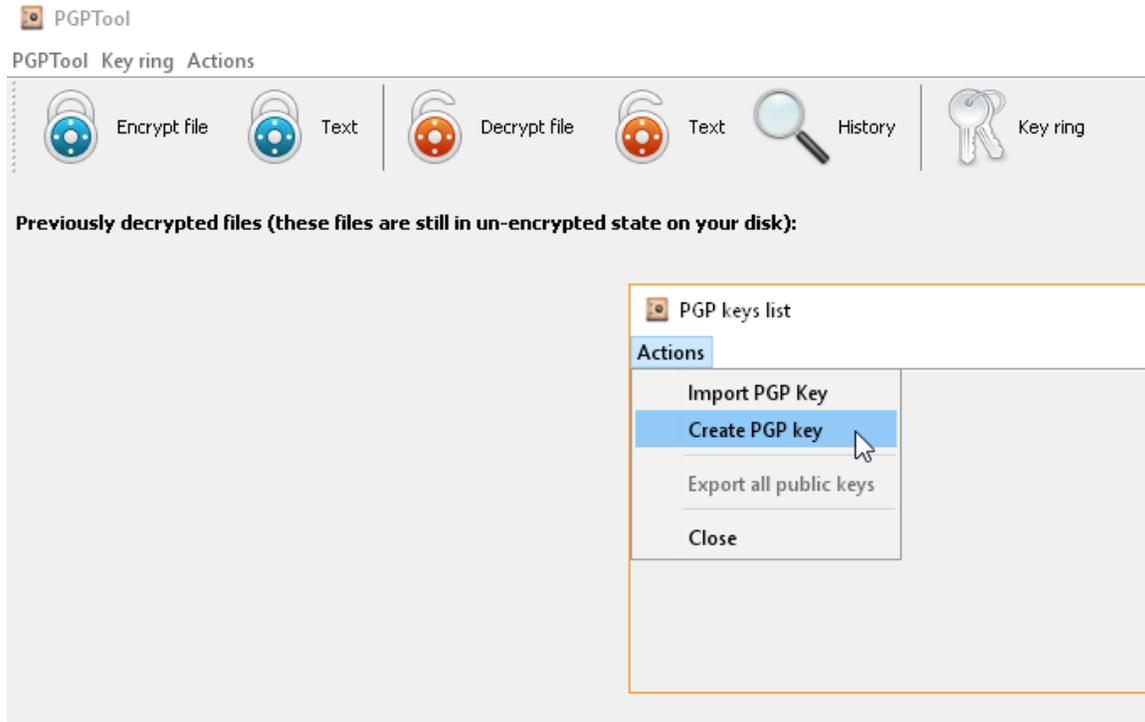5) Select both the "public" and the "private" key you already have and import them
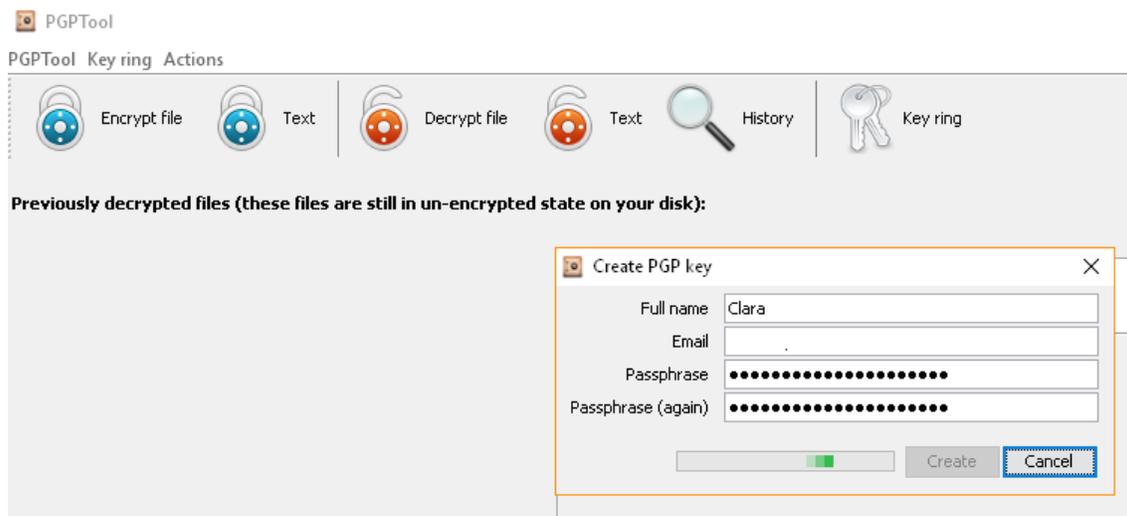
6) Click on **Key ring** again to find your imported keys

If you want to create new private and public keys

1) Open PGPTool
2) Click on **Key Ring**
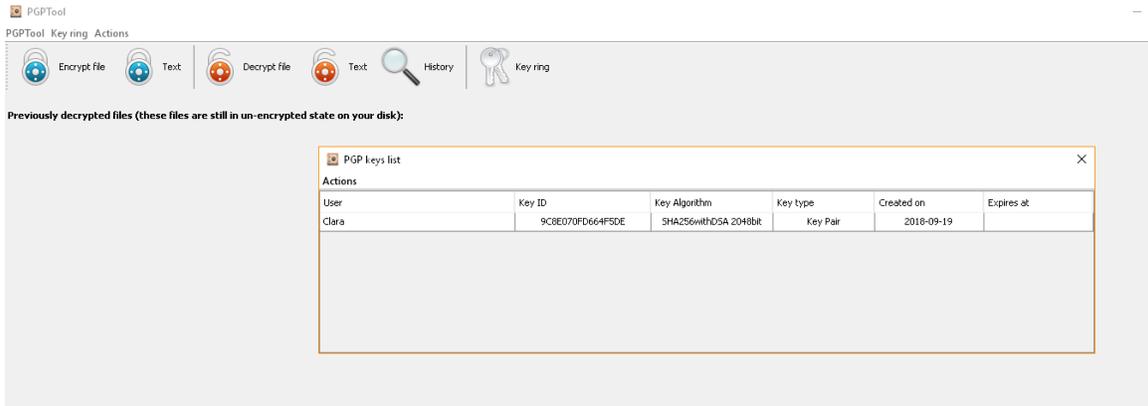3) Click on **Actions**
4) Click on **Create PGP Key**
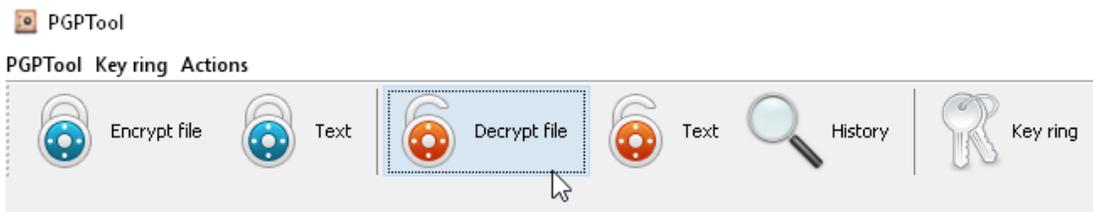

5) Fill in the details and click **create**

6) Click on **Key ring** to find the created keys
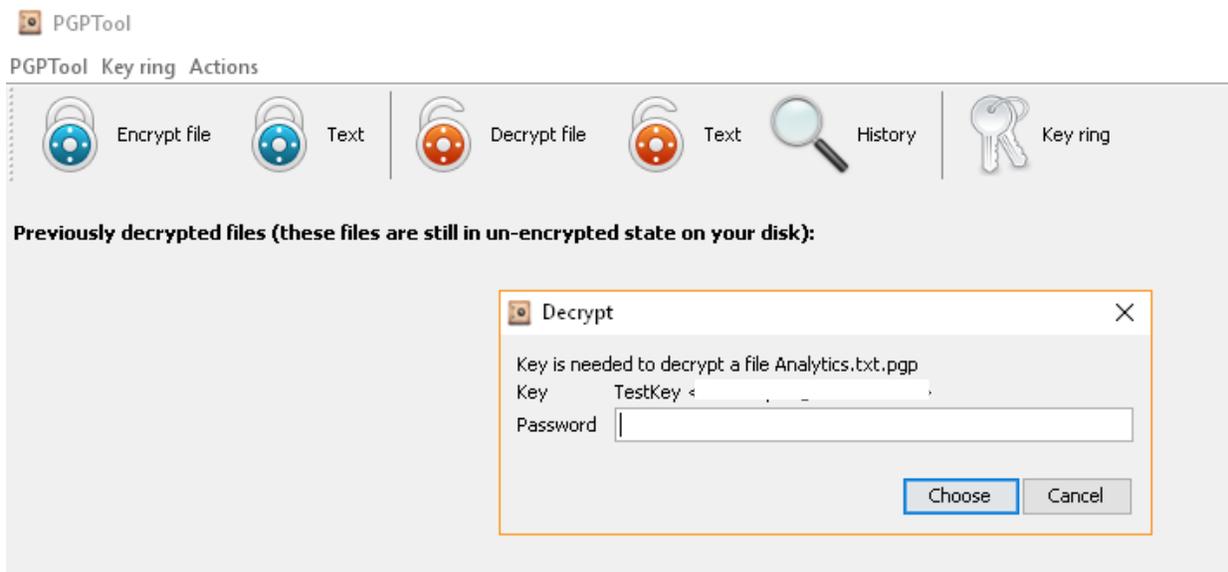
Decrypt sensitive data report

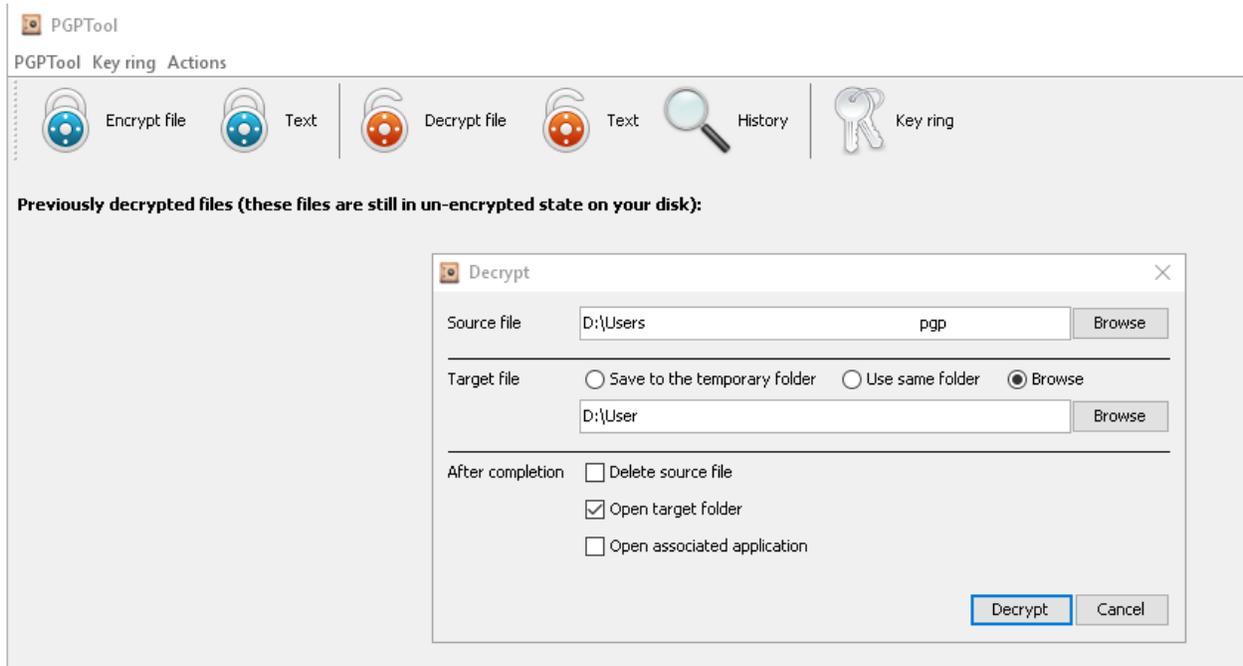1) Click on **Key ring** to check if you already have any keys. You should see something like this:

2) Click on Decrypt file

3) Select the encrypted member report in .pgp format

4) Introduce the password you added when creating the keys

5) Click on **decrypt**

6) The decrypted file is shown